

**Jefferson County Alliance of Service Councils, Inc.  
Meeting Minutes for April 2013**

**Next meeting 1:00 pm, Thursday, May 2, 2013**

**Oskaloosa Public Library Meeting Room**

**OFFICERS: Lorene Stephan, President; Sarah Jane Russell, Vice President;  
Beth Brown, Secretary; Daniel Brown, Treasurer**

[www.jeffcoalliance.org](http://www.jeffcoalliance.org)

Members present: Beth Brown, Jefferson County Health Department; Daniel Brown, Independence, Inc.; Sharon Childers, Crossroads Cowboy Church; Jeanne Steffey, Heaven's Pantry, Ozawkie United Methodist Church; Lynn Luck, Jefferson County Service Organization; Angela Drake, Cottonwood CDDO; Pennie Dubisar-Cross, Cottonwood CDDO; Don Button, Pantry of Hope; Rich Burcham, Williamstown Assembly of God, Harvesters Distribution; Joanie Clelland, God's Storehouse; Melody Keirns, FW Houston Medical Center; Peggy Lackey, NEK-CAP; Jeri Clark, Valley Falls Food Pantry; Joyce Brown, Valley Falls Food Pantry; Ann Beedles; Child Care Aware of NE-NC Kansas; Lance Lewis, The Guidance Center; LeA'nn Glover, The Guidance Center

The meeting was called to order by Secretary Beth Brown secondary to the absence of President Renie Stephan and Vice President Sarah Jane Russell.

The agenda for the April meeting was submitted. Angela Drake moved to approve the agenda. Pennie Dubisar-Cross seconded the motion. The motion carried.

March 2013 meeting minutes were approved. Melody Keirns made a motion to approve minutes. Angela Drake seconded the motion. The motion carried.

Daniel Brown provided the treasurer's report for April 4, 2013. The general fund has a balance of \$1,318.58. Accounts Payable for the month of March included organizational membership to CRC, \$125.00 and the Alliance website renewal for \$49.81. The Family Centered Systems of Care Grant-Flexible Funds currently have a balance of \$1,567.12. No new flex fund activity has occurred since last treasurer's report.

**Old Business:**

- A) The Jerry White Family Care Clinic, March clinic statistics: -Beth reported the following clinic activity:
  - 10 clients served
  - 71 total screenings
  - 22 referrals
  
- B) Community Health Assessment Update (CHA)- The CHA findings, to be presented by Renie Stephan, ARPN and the Jefferson County HEAL Committee, will be revealed to the Jefferson County Community on the following dates:
  - Tuesday, May 7<sup>th</sup> 6:00 pm, Kendall State Bank Community Room, Valley Falls
  - Tuesday, May 14<sup>th</sup> 6:00 pm, Jefferson County Health Department, Oskaloosa

- C) Plaque and signage purchase for the Jerry White Family Care Clinic-As discussed last meeting, the Alliance felt that it was important to erect a plaque to honor Jerry's efforts in regards to the Jerry White Family Care Clinic. Beth reported that a 1x4 foot sign made of aluminum could be purchased for approx \$40.00 from All-signs in Topeka which would be placed on the outside wall of the health department for public awareness purposes. It was decided to table the discussion until next month so that Ann Kufahl, Highland Community College, could give an update regarding the construction of a potential plexi-glass sign via the Highland Technical Center to be placed inside the health department.

#### **New Business:**

- A) Introduction of the county-wide food pantries- Several of the Jefferson County food pantries were represented at the meeting. Food pantries present included:
- God's Storehouse, Meriden
  - Williamstown Assembly of God, Williamstown
  - Pantry of Hope, Nortonville
  - Heaven's Pantry, Ozawie
  - Crossroads Cowboy Church, Perry
  - Valley Falls Food Pantry, Valley Falls
  - Jefferson County Service Organization, Oskaloosa
- The food pantries provided the Alliance with their history, location and hours of operation. It was decided at the meeting to create a county-wide food pantry list for both the food pantries and the general public's use. The health department will create the list and distribute it accordingly.
- B) Review Spirit Award Nominees-It was decided by members to extend the application deadline for this year's Spirit Award nominees until the May 2<sup>nd</sup> meeting.
- C) Food items for Spirit Awards Luncheon-Tabled until next meeting.

#### **Committee Reports:**

- A) Collaboration and Planning- Community Health Assessment Update- Please see Community Health Assessment update under old business.

Pennie Dubisar-Cross informed the Alliance that the organization responsible for the Santa Express Toy Fair may be disbanding secondary to low attendance. This may be a potential endeavor that the Alliance could lead in the future.

- B) Spirit Awards- Applications for the 2013 Alliance Spirit Awards are due at the May Alliance meeting. Nomination forms may be downloaded via the Alliance website.

The meeting adjourned at 2:30 pm. Melody Keirns moved to adjourn the meeting and Angela Drake seconded the motion. The motion carried.

**\*\*\*\*Please know that if a severely, emotionally disturbed child or that child's family is in need of assistance, contact LeAnn Glover from the Guidance Center at 913-682-5118 to fill out an application to access the Family Centered Systems**

**of Care Flexible Fund. Please see attached guidelines/application for more information regarding this program**