

**Jefferson County Alliance of Service Councils, Inc.
Meeting Minutes for January 2013**

**Next meeting 1:00 pm, Thursday, February 7, 2013
Oskaloosa Public Library Meeting Room**

**OFFICERS: Lorene Stephan, President; Sarah Jane Russell, Vice President;
Beth Brown, Secretary; Daniel Brown, Treasurer**
www.jeffcoalliance.org

Members present: Beth Brown, Jefferson County Health Department; Daniel Brown, Independence, Inc.; Louise Smith, GaDuGi Safe Center; Rachel Gadd-Nelson, GaDuGi Safe Center; Lori Thompson, Highland Community College; Renie Stephan, McLouth Medical Clinic; Angela Drake, Cottonwood CDDO; Pennie-Dubisar Cross; Cottonwood CDDO; Deann Armstrong, DCCA-RPC; Denise Selbee-Koch, Keystone Learning Services

The meeting was called to order by President Renie Stephan.

The agenda for the January meeting was submitted. Pennie Dubisar-Cross moved to approve the agenda. Angela Drake seconded the motion. The motion carried.

November 2012 meeting minutes were approved with correction to agency updates. Highland Community College's phone number corrected. Correction noted. Louise Smith made a motion to approve minutes. Pennie Dubisar-Cross seconded the motion. The motion carried.

No December 2012 meeting minutes were submitted-Christmas Party was held in lieu of meeting.

Daniel Brown provided the treasurer's report for both December 6, 2012 and January 3, 2013.
December 2012: The general fund in December had a balance of \$1,463.39. Jefferson County Health Department submitted dues in the amount of \$30.00. The Family Centered Systems of Care Grant-Flexible Funds paid out \$150.00 for a water bill. The Flex funds December balance was 1700.00.
January 2013: The general fund currently has a balance of \$1,463.99-no activity was reported. The Family Centered Systems of Care Grant-Flexible Funds currently has a balance of \$1700.00. Again, no activity reported. Denise Selbee-Koch made a motion to approve the treasurer's report for both December and January and Louise Smith seconded the motion. The motion carried.

Old Business:

- A) The LSV Clinic Report- November and December 2012 (moved to January)
Renie Stephan provided a report to the members regarding activity at LSV Clinic. It was noted that the December clinic was moved to the first Wednesday in January secondary to the Christmas holidays.
November: 10 visits, 74 screenings and 36 referrals
December (January 2013) 7 visits, 51 screenings and 26 referrals

- B) Community Health Assessment-Please see Committee reports under Collaboration and planning for an update.

- C) LSV Clinic Funding Update- Members discussed possible funding sources (businesses/organizations) within the community that may contribute donations to help support the mission of the LSV Clinic. Currently, the clinic is being funded via the health department in the form of staff time. The health department, with the assistance of Renie Stephan and Sarah Jane Russell, will be applying for the Primary Care Grant via KDHE. This grant funding is provided by the State of Kansas. Application due date is March 15th. Members were asked to research possible funding sources, whether that is local or other possible grant funding, and bring back the information to continue discussion at the February Alliance meeting.

New Business:

- A) United Methodist Health Ministry Fund Letter
Renie summarized a letter from the United Methodist Health Ministry Fund President, Kim Moore. The letter praises the fine efforts of the LSV Clinic, noting growth and need for a safety-net clinic in Jefferson County. The LSV Clinic received funding from this fund to support the LSV Clinic. Grant funding ended on September 30, 2012.
- B) Updating the Jefferson County Resource Guide
Beth Brown reported to members that it was time once again to update the Jefferson County Resource Guide for distribution/use among social service organizations and residents in Jefferson County and to send this updated information to KDHE so it can be included in the Kansas Resource Guide. Members volunteered to take a one or two pages from the resource guide and ensure that the information was current. The assignments are as follows:
- Pg 1- Angela Drake
 - Pg2-Lori Thompson
 - Pg 3-Beth Brown
 - Pg 4- Pennie Dubisar-Cross
 - Pg5- Daniel Brown
 - Pg 6- Renie Stephan
 - Pg 7-Rachel Gadd-Nelson
 - Pg 8- Sarah Jane Russell
 - Pg 9- Denise Selbee-Koch
 - Pg 10&11- Denise Armstrong

Members were asked to send updates to Beth within two weeks.

Committee Reports:

- A) Collaboration and Planning- Community Health Assessment Update- Renie Stephan provided an update regarding the CHA project. Renie has been working closely with her advisor at KU School of Nursing and continues to assemble collected data.

- B) Spirit Awards-Renie reminded members to nominate exceptional volunteer community members for the annual Alliance Spirit Awards. Applications are due by April 4th. The Spirit Awards luncheon/ presentation will take place on June 6th.

The meeting adjourned at 2:00 pm. Pennie Dubisar-Cross moved to adjourn the meeting and Deann Armstrong seconded the motion. The motion carried.

******Please know that if a severely, emotionally disturbed child or that child's family is in need of assistance, contact LeA'nn Glover from the Guidance Center at 913-682-5118 to fill out an application to access the Family Centered Systems of Care Flexible Fund. Please see attached guidelines/application for more information regarding this program**