

**Jefferson County Alliance of Service Councils, Inc.
Meeting Minutes for February 2013**

**Next meeting 1:00 pm, Thursday, March 7, 2013
Oskaloosa Public Library Meeting Room**

**OFFICERS: Lorene Stephan, President; Sarah Jane Russell, Vice President;
Beth Brown, Secretary; Daniel Brown, Treasurer**
www.jeffcoalliance.org

Members present: Renie Stephan, McLouth Medical Clinic; Peggy Lackey, NEK-CAP; LeA'nn Glover, The Guidance Center; Daniel Brown, Independence, Inc; Janet Fouche-Schack, Cottonwood, Inc; Rachel Gadd-Nelson, GaDuGi Safe Center; Sarah Jane Russell, GaDuGi Safe Center; Rhonda Sayles, USD 341; Melody Keirns, FW Huston; Heather Aranda, FW Huston; Pennie Dubisar-Cross, Cottonwood CDDO; Ann Kufahl, HCC; Ann Beedles, Childcare Aware; Lance Lewis, The Guidance Center; Nancy Johnson, Community Resource Council; Denise Selbee-Koch, Keystone; Jerry White, Jerry White Family Care Clinic, Beth Brown, Jefferson County Health Department

The meeting was called to order by President Renie Stephan.

The agenda for the February meeting was submitted. Heather Aranda moved to approve the agenda. Janet Fouche-Schack seconded the motion. The motion carried.

January 2013 meeting minutes were approved. Sarah Jane Russell made a motion to approve minutes. LeA'nn Glover seconded the motion. The motion carried.

Daniel Brown provided the treasurer's report for February 7, 2013. The general fund has a balance of \$1,493.39. An Alliance member submitted dues in the amount of \$30.00. The Family Centered Systems of Care Grant-Flexible Funds paid out \$132.88 for a utility bill. The Flex funds currently have a balance of \$1,567.12.

Old Business:

- A) Jerry White Family Care Clinic Report-January clinic cancelled-The February clinic will move to Tuesday, February 26th from 5-7pm. Renie is completing her doctorate of nursing degree and has a scheduling conflict during the regular scheduled monthly time slot. Renie also requested that Heather Aranda, Chief Nursing Officer at FW Huston inquire with providers to see if they would be interested in volunteering as a provider for the clinic.
- B) Community Health Assessment (CHA)-Renie provided the members with the update regarding the CHA. Data collection is completed. At this time, Renie is assembling data for presentation to the Jefferson County community this spring.
- C) LSV Clinic Funding –Renie, Sarah Jane and Beth continue to meet and re-write the Community-Based Primary Care Grant via KDHE. The grant will be submitted March 15th. The grant application was denied last year. The Governor's budget is proposing a 10% cut to this program in FY2014. Renie encouraged members to continue to research funding opportunities and to pass that information along to either Beth or Renie for follow-up.

New Business:

- A) Nancy Johnson, Executive Director of Community Resource Council, Inc (CRC)- Nancy provided a brief overview of her agency's mission during the meeting. CRC is a non-profit organization with offices located in Topeka. Their ultimate goal is to become a resource center for organizations in Shawnee, Douglas and Jefferson counties. This organization has also assembled a resource directory for the three counties mentioned above which is available online. Based on the "CARE" philosophy, the organization collaborates with community/social service agencies to improve the health and well being of a county. This organization develops policy/procedure via collaboration and is working on or has been involved with the following projects:
- Complete Streets Project
 - Heartland Healthy Neighborhood
 - Clean Air Act
 - Sodium awareness project
 - Creating a community progress report
- The CRC also provides educational workshops for organizational heads. The third Tuesday of the month at 2:00 the agency offers educational workshops. The lunch and learn series are the last Wednesday of the month and is set-up as a resource roundtable. If an organization is interested in joining the CRC the membership dues is \$125.00.

- B) Discussion of Proposed New Name for the LSV Clinic- Renie and Sarah Jane Russell led a discussion in regards to changing the name of the primary care uninsured clinic. Some of the Alliance members felt that the name should have more of a connection with the Jefferson County community as a whole. Jerry White, Jefferson County resident and an Alliance member, was instrumental in helping establish the clinic in 2009. Renie and Sarah Jane requested the membership to change the LSV Clinic name to the Jeffery White Family Care Clinic. Heather Aranda made a motion in regards to the name change and Janet Fouche-Schack seconded the motion. The motion carried. The membership discussed the need to form an advisory board specific to the Jerry White Family Care Clinic. Renie encouraged members to reach out to the community who may be interested in serving on the advisory board. LeAnn Glover requested that a plaque honoring Jerry for his service be created and erected in the health department. Melody Keirns made a motion regarding the above and Lance Lewis seconded the motion. The motion carried. Due to scheduling conflicts, the clinic will be held on the last Tuesday of February, the 26th, from 5:00-7:00 pm. Beth will place an ad in the weekly local papers to notify the community of the change.

Committee Reports:

- A) Collaboration and Planning- Community Health Assessment Update- Renie continues to work on the CHA data and is moving towards finalizing the project.
- B) Spirit Awards- Applications to nominate a community member for the Spirit Award is due April 4th. Awardees will be selected in May with the annual Spirit Awards presentation/luncheon to be held on June 6th.

The meeting adjourned at 2:10 pm. Heather Aranda moved to adjourn the meeting and Janet Fouche-Schack seconded the motion. The motion carried.

*****Please know that if a severely, emotionally disturbed child or that child's family is in need of assistance, contact LeA'nn Glover from the Guidance Center at 913-682-5118 to fill out an application to access the Family Centered Systems of Care Flexible Fund. Please see attached guidelines/application for more information regarding this program**